

Porto Cima Townhouse Property Owners Association, Inc.
Board of Directors Meeting
Location Porto Cima Clubhouse
November 21, 2020

Minutes

1. CALL TO ORDER

Bill Manion Called the meeting to order at 10:13 A.M.

2. ATTENDANCE

Directors Present-Manion, Miller, Ellis, Butler, Eise, Murphy, Pederson

Directors Absent-None

Others Present- Fred Schneider, Associate Director

3. NOMINATING COMMITTEE REPORT

Miller submitted the report of the Nominating Committee (attached).

MOTION

Motion made by Miller and seconded by Pederson that the individuals nominated as directors (including indicated neighborhood liaison assignments) be duly elected to serve until the next annual meeting

Motion was unanimously adopted

4. At this point Bill Manion and Lee Eise left the meeting. Newly elected Director, Adkins was not present.

5. ELECTION OF OFFICERS

MOTION

Motion made by Miller and seconded by Pederson that the Officers of the Board as recommended by the Nominating Committee (including indicated committee assignments) be duly elected

Motion was unanimously adopted

6. ORGANIZATIONAL DISCUSSION

Director Schneider initiated a general discussion of communication with members of the Association and other interested parties. It was agreed that:

- a. The material recently circulated to area Real Estate professionals and new members would be resent to all the members of the Association approximately coincident with transmission of 2021 first quarter fee invoices.
- b. Ellis will arrange that the Association bookkeeper, MK Longman will receive notice of sale listings within the Association boundaries directly
- c. Material posted on the Association Web Site will be updated to reflect current information
- d. An ad-hoc subcommittee (Miller, Ellis, Murphy) was review and make recommendations on owner communications including mailings, closing information, welcome packages, web site, etc.

7. CONTRACTORS

Pederson commented on the high-performance level of both of the Association's primary contractors, Mary Kay Longman and Brandon Stricklan.

8. 2021 BOARD MEETING DATES

Regularly scheduled Board Meetings were tentatively set for April 24, July 24, October 23 and November 20, 2021. The Annual Meeting date was set for November 20, 2021.

Submitted by:

J. J. Murphy, Secretary

November 21, 2020

Attachment: Nominating Committee report

Porto Cima Townhome Property Owners Association
Annual Board Meeting – November 21, 2020

Report of Nominating Committee

The Nominating Committee of the Association is composed of Fred Miller (Chair), Jim Murphy (Sec'y/Treasurer) and Paul Pederson (Chair of Structures Committee).

The term of service for board members according to our bylaws is for one year, expiring at the Annual Board Meeting. The Nominating Committee has placed on the ballot (attached) the seven incumbents who have agreed to serve a first or recurring term. In addition, nominations from the floor of Association members may be added to the ballot at the Annual Meeting of Property Owners preceding the board meeting.

The election of board members will occur at the Annual Board Meeting by written ballot where each incumbent board member will vote for a maximum of 7 nominees. The votes will be tabulated by the Secretary and announced at the meeting. Following the announcement, any votes taken during this meeting will be from the new list of board members.

The Nominating Committee also presents a slate of nominees for board officers as follows:

President	Jim Butler
Vice President	Paul Pederson
Secretary/Treasurer	Jim Murphy

Respectively submitted,

Fred Miller for the Committee

In addition, the new administration has indicated intent to establish 4 committees with the following potential membership:

<u>Comittee</u>	<u>Chair/Members</u>
Executive	Jim Butler– Jim Murphy, Paul Pederson
Finance	Jim Murphy – Paul Pederson, Fred Miller
Structures	Paul Pederson – Jim Butler, Fred Schneider
Landscaping	Fred Miller – Suzie Ellis, Fred Schneider
Nominating	Fred Miller – Jim Murphy, Paul Pederson

**2021
Board Election Ballot
Vote for 7**

**Neighborhood
Liaison**

Neighborhood

	Bello Point	Jim Butler	_____
includes 4 golf communities	Via Bacino	Suzie Ellis	_____
	Bello Point	Fred Miller	_____
	Bello Point	Jim Murphy	_____
Punto Pilato	Punto Pilato	Paul Pederson	_____
Villa La Cresta	Villa La Cresta	Fred Schneider	_____
Bello Point	Bello Point	Jim Adkins	_____

Write-ins

_____	_____
_____	_____
_____	_____